

Local Adopt-A-Highway Coordinators

Counties ServedPhone

Del Norte, Humboldt,.....(707) 441-5761
Lake, Mendocino

Lassen, Modoc, Plumas, Shasta,(530) 225-3277
Siskiyou, Tehama, Trinity

Butte, Colusa, El Dorado, Glenn,(530) 741-4002
Nevada, Placer, Sacramento,
Sierra, Sutter, Yolo, Yuba

Alameda, Contra Costa, Marin,(510) 286-4433
Napa, San Francisco, San Mateo,
Santa Clara, Solano, Sonoma

Monterey, San Benito,(805) 542-4755
San Luis Obispo,
Santa Barbara, Santa Cruz

Fresno, Kings, Madera,(559) 488-4022
Tulare, Western Kern

Los Angeles, Ventura(213) 897-3871

Riverside(800) 803-9742

San Bernardino(760) 252-1016

Inyo, Mono, Eastern Kern(760) 872-0622

Amador, Alpine, Calaveras,(209) 948-7462
Merced, San Mariposa,
Joaquin, Stanislaus, Tuolumne

Imperial, San Diego(619) 688-3367

Orange.....(949) 724-2598



Call Toll Free!

**1-866-ADOPTAHWY
or 1-866-236-7824**

For individuals with sensory disabilities,
this document is available in Braille, large
print, on audiocassette, or computer disk.
To obtain a copy in one of these alternate
formats, please call or write to the:

**California Department of Transportation
Maintenance Program, MS-31
1120 N Street
Sacramento, CA 95814**

**Voice: (916) 654-2926
or
TTY: CRS-711**



Gray Davis, Governor
State of California

Maria Contreras-Sweet, Secretary
Business, Transportation
and Housing Agency

Jeff Morales, Director
Department of Transportation

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California Department of Transportation
Maintenance Program, MS-31
1120 N Street
Sacramento, CA 95814



The Adopt-A-Highway Program



The Adopt-A-Highway Program

Adopt-A-Highway participants help to maintain and beautify sections of roadside within California's State Highway System. The program saves California taxpayers millions of dollars every year and provides a great opportunity to promote civic responsibility, community pride, and camaraderie within your organization.

What Kind of Adoption Opportunities Are Available?

- Removing litter (work frequency varies with location).
- Planting and establishing seedling trees, shrubs, or wildflowers.
- Removing graffiti.
- Controlling vegetation.

Adoption sites usually span a two-mile stretch of roadside, but park and ride lots, vista points, and other areas of the State right of way are sometimes offered for adoption. Adopt-A-Highway permits are issued for a period of two years. Groups may apply for additional two-year permits.

How Much Does It Cost?

Caltrans will supply the following items *free* of charge:

- An Adopt-A-Highway Encroachment Permit.
- The manufacture and installation of Adopt-A-Highway signs and standard recognition panels.
- A safety orientation for the group's safety leader, safety-training materials for group use, and safety gear for volunteer participants.
- Adopt-A-Highway litter bags.
- Collection and disposal of filled Adopt-A-Highway litter bags and other debris cleared from the adoption site.

A volunteer group that performs litter removal and uses a standard recognition panel on their Adopt-A-Highway sign will incur no costs. However, supplies needed for other adoption types are usually purchased by the adopting group.

Who Can Participate?

Individuals, organizations, businesses, and city, county, state, and federal agencies can adopt sections of State highway roadside. Depending on the adoption site and subject to Caltrans approval, minors, aged 16 and older, may participate. Groups may perform the work themselves or hire a service contractor to perform the work on their behalf.

What if the Section I Want Is Already Adopted?

Groups can submit an Adopt-A-Highway Permit Application to be placed on the waiting list for one or more sites. When an existing adopter gives up a site, it is offered to the first group on the waiting list.

Adopt-A-Highway Signs

Caltrans will place an Adopt-A-Highway sign(s) at each adopted section in recognition of the group's contribution to the program. Each sign includes a standard recognition panel with the group's name displayed in black letters on a white background.

Subject to Caltrans approval, a logo can be added to the standard recognition panel, or, adopters may provide (at their own cost) a recognition panel displaying their logo and/or colored, stylized lettering.

The purpose of Adopt-A-Highway signs is to recognize who is providing the adoption service, not what services they provide or where they are located.

Therefore, directions, product names, slogans, phone and FAX numbers, ham radio IDs, e-mail, street, and most Internet addresses are not permitted on recognition panels. The Adopt-A-Highway Program is not a forum for advertising or public discourse.

Safety Is Our Number One Concern

Participants must realize that they will be working in a potentially hazardous environment and agree to diligently follow all safety requirements. Each group must designate a safety leader. Unless otherwise notified, Caltrans considers the safety leader to be the individual who signs the Adopt-A-Highway Permit Application.

Once the adoption period begins, the safety leader must:

- Complete a safety orientation at Caltrans within two weeks of the adoption permit's start date. (Safety equipment for all participants and a copy of the *Get Serious About Safety* video will be issued during the orientation.)
- Provide an initial safety training session for all group members prior to working on the highway.
- Repeat the group safety training session each year.
- Conduct a brief safety review each time the group goes out to work at the site.
- Provide Caltrans with at least five days notice prior to each work event.
- Begin work within 30 calendar days of your permit's start date.
- Ensure that the tasks listed in your encroachment permit package are completed as scheduled.

- If possible, schedule work during April and September in order to participate in national cleanup events.
- Notify Caltrans if there is a change of group safety leader, address, or phone number.
- Notify Caltrans if you wish to cancel your adoption.

Failure to comply with safety rules or other conditions of the Adopt-A-Highway permit could result in the cancellation of the adoption.

How Do I Get Started?

- Choose a type of adoption and general location.
- Discuss the location and project with your local Caltrans Adopt-A-Highway Coordinator.
- Obtain and submit a completed Adopt-A-Highway Permit Application.
- Obtain approval of your recognition panel's wording and design from your coordinator.
- Wait for your Adopt-A-Highway Encroachment Permit (signaling your acceptance into the program) to arrive in the mail. This may take several weeks.
- Make sure that you understand and can conform to all of the provisions listed in your Adopt-A-Highway Encroachment Permit Special Provisions **BEFORE** beginning work.

For More Information

A more detailed brochure, Adopt-A-Highway sign guidelines, and other program information are available on our web site:

<http://adopt-a-highway.dot.ca.gov/>